



## Job Description

### Senior Technology Consultant

**Title**

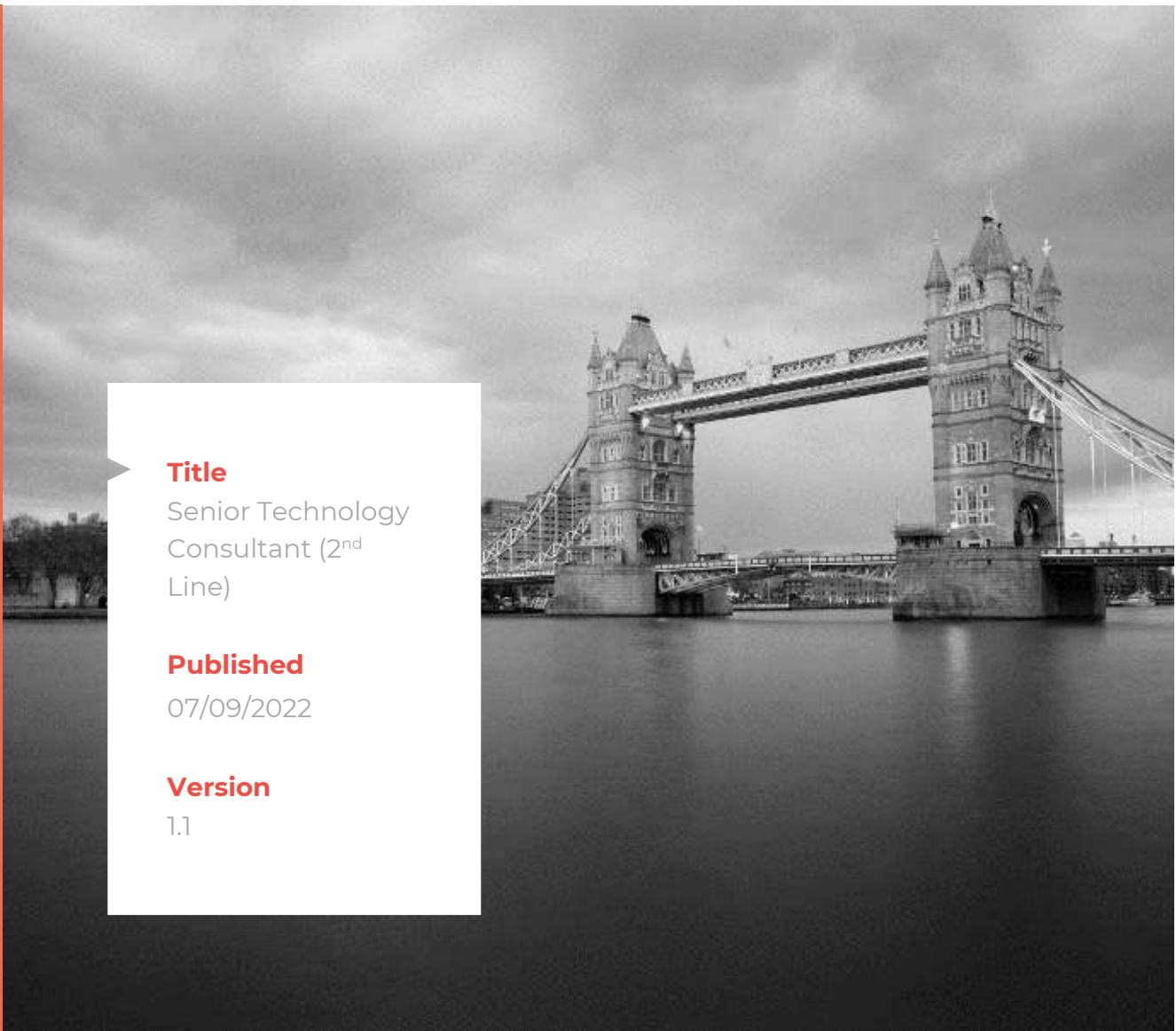
Senior Technology  
Consultant (2<sup>nd</sup>  
Line)

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**Version**

1.1



## Role Summary

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- Delivering excellent customer service through onsite support and project delivery.
- Taking ownership of issues or requests to ensure they are dealt with quickly and efficiently.
- Proactively ensuring our client knowledge base and systems are kept up-to-date
- Driving efficiency through accurate logging of information, time and resolution steps on service tickets
- Proactively manage and communicate internally and externally with relevant stakeholders in the business and within client organisations.

## About You

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You will constantly strive to drive efficiency by leveraging the latest tooling and platforms to deliver an excellent customer experience.

- Self-motivated and able to establish credibility and trust
- Organised able to manage multiple priorities and adapt to change
- Driven by delivering positive results and exceeding expectations
- Remain current with critical advancements in the technology space
- Demonstrate high levels of empathy and maturity with clients
- Energetic, pro-active and pragmatic
- Excellent communications skills and a professional telephone manner is essential in this customer-focused role
- Ability to explain solutions to both technical and non-technical audiences
- Proven ability to work under pressure and with other people
- Strong desire to provide best of class solutions using the latest technology
- Excellent timekeeping

## Role Responsibilities

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- Attending client sites upto four days a week
- Clients are located across London and surrounding areas, including Brentford and Seven Oaks specifically, so a car and a clean driving license are required.
- Working remotely on support tickets logged via Service Desk
- Technical support for the sales team
- Accurate scoping of and efficient delivery of project work
- Dealing with client internal IT teams and stakeholders
- Managing resolution of 3rd Party support requests
- Desktop platforms, including Windows 10 and Apple operating systems
- Microsoft365 – good knowledge of Exchange, SharePoint and Teams management (certificate highly desirable)
- Microsoft Azure – basic understanding of networking and virtual workloads management and maintenance (certification desirable but not essential)
- Working knowledge of VMWare in managing and maintaining hosts and virtual workloads
- Strong Networking knowledge, including VLANs, routing and familiarity with Cisco and HP Aruba technology.
- Windows Server – good knowledge of day-to-day management and maintenance of domain servers (AD, DFS, DHCP) and general support for servers.
- Physical equipment maintenance – patching, replacing hard drives, moving servers between racks, installing network equipment, replacing UPS batteries
- Occasional Weekend coverage of Matchdays at our client site

## Experience Desired

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- Office 365
  - Exchange Online
  - Sharepoint
  - Teams
  - Azure
- Microsoft Intune
- Active Directory
- Windows Server
- Networking
- VMWare/Virtuilasation

## • Our Values

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### Seek Clarity

Ensure we create a mutual understanding with our peers and clients to ensure we understand and solve challenges and achieve objectives.

### Delivery Value

Add value in every interaction, strive to over-deliver on people's expectations, and always strive to create value in our propositions, solutions, and services that we provide each other and our clients.

### Build Trust

Establish credibility and build trust with our peers and clients using our expertise and experience to help others and proactively communicate and take ownership.